

## Kennedy School

19 Sha Wan Drive, Pokfulam, Hong Kong

Tel: 2579 5600; Fax: 2817 7471

## **Absence of Parents from Hong Kong**

If both parents plan to leave Hong Kong on a business trip or holiday during term time, they must inform the school and fill in this form and include information regarding guardianship, contacts and addresses. It is important for the school to know about parents' absences as it helps the school in understanding and working with your child.

Thank you.

Mina Dunstan

Principal

NAME OF CHILD(REN)		CLASS(ES)		
1)				
2)				
3)				
4)				
	DATES O	F ABSENCE		
FROM:		TO:		
	OFFICIAL G	UARDIAN(S)		
NAME:	HOME NUMBER:	OFFICE NUMBER:	MOBILE NUMBER:	
1)				
2)				
ecisions concerning the	child's welfare in case of	n employee, should be autiliness or accident. The active treatment of the child.		
	ame of parent:		Signed:	
lame of parent:		31811641		
		Date:		

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